



Virgil Browne Glencoe Charter School

4491 LA Hwy 83

Franklin, LA 70538

Tel: (337) 923-6900 Fax: (337) 923-6942

Alison Provost
President
Stacy Judice
Vice President

Loren M. Decuir
Director
Katie H. Bouillion
C.F.O.

Board Meeting of the Virgil Browne Glencoe Charter School Board Tuesday, February 3, 2026 (Rescheduled) Board Minutes

Alison Provost, President
Jeff Jordan, Member
Sue Patrick, Member
Anna Perry, Member

Stacy Judice, Vice President
James Evans III, Member
Anthony Baham, Member

Mrs. Provost called the meeting to order at 6:00 PM. Roll call: Present: Alison Provost, Stacy Judice, James Evans, Anna Perry, and Jeff Jordan. Absent: Sue Patrick and Anthony Baham.

Mr. Trahan led the Pledge of Allegiance, followed by the invocation led by Mrs. Perry.

A motion was made by Mr. Judice and seconded by Mrs. Perry to amend the agenda to include an early release day on March 5, 2026, under action items. All were in favor; no opposition. The motion passed.

Mr. Judice made a motion to approve the official board minutes of the regular meeting from December 15, 2026. Mr. Evans made a second. All were in favor; no opposition. The motion passed.

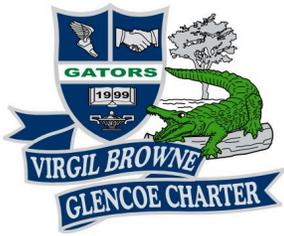
Mrs. Castille presented the report for the annual audit for the fiscal year ending on 06/30/2025. There were no significant findings from Darnall, Sikes & Frederick.

David Drake of Forethought Consulting was present to present his services to the board. Forethought Consulting, Inc. specializes in helping school boards manage policies and policy manuals. They have been providing policy consulting assistance in the review, revision, and maintenance of school board policy manuals for over 40 years. In addition to these services, the Computer Assisted Policy Service (CAPS) converts policy manuals into an easy-to-use, computer format, with excellent search capabilities. After a brief explanation of the services and a demonstration for them to see, the board thanked Mr. Drake for his presentation.

Mrs. Decuir asked the board to approve a contract with Forethought Consulting for ongoing policy updates and publication to website. The contract would be year-to-year, and for the first year, cost \$30,000, which would include all of the ground and legwork to get the process started (reviewing current policies, updating them, setting up the CAPS system). After the first year, the annual policy updating services, including CAPS, would be \$7,500.00. A motion was made by

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Mr. Evans to enter into the contract with Forethought Consulting. Mr. Justice seconded the motion. All were in favor; no opposition. The motion passed.

Mrs. Decuir asked the board to approve a policy as a result of recent legislation (Louisiana Law RS 17:355), which gives parental access to instructional materials. Mr. Justice made a motion to approve the policy for parental access to instructional materials. Mr. Jodan seconded the motion. All were in favor; no opposition. The motion passed.

Mrs. Castille presented the budget versus actual report for general funds. There were no questions. Mrs. Perry made a motion to accept the report. Mr. Evans seconded. All were in favor; no opposition. The motion passed.

Mrs. Castille presented the quarterly financial statements. After her presentation, the board took several minutes to look through the report. Mr. Justice made a motion to accept the report. Mr. Jordan seconded. All were in favor; no opposition. The motion passed.

Mrs. Decuir asked the board to approve an early release day for students on Thursday, March 5, 2026, at 12:25 PM. There has been a lot of new information presented lately regarding high school work study, and as such, Mr. Trahan asked for this to get all of the high school faculty together as we begin making plans for the 2026-2027 school year. Mr. Justice made a motion to accept the request. Mrs. Perry seconded. All were in favor; no opposition. The motion passed.

Mrs. Decuir presented the board with the administrative update. She welcomed Mrs. Shannon back from her extended medical leave, as well as Mrs. Kimberly DeJean and Mrs. Madison Waldrip back from their maternity leaves. She also informed the board that one of our delivery drivers hit and damaged the canopy at the elementary school's front entrance. We're in the process of receiving quotes for repairs and are conversing with the company for the next steps.

Mrs. Decuir informed the board that faculty and staff intent forms would soon be going out so that we can make appropriate staffing decisions for the 2026-2027 school year.

Our students have currently raised approximately \$11,000, or 27% of our goal, in our annual raffle, which is now online.

The enrollment lottery for the 2026-2027 school year will take place at the February board meeting.

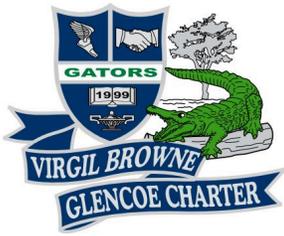
Mr. Evans made a motion at 6:53 PM to enter executive session to hear a parental concern. Mr. Justice seconded. All were in favor; no opposition. The motion passed.

Mrs. Perry made a motion to exit the executive session at 7:22 PM. Mr. Justice seconded. All were in favor; no opposition. The motion passed.

The next meeting will be on Monday, February 23, 2026.

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Mr. Jordan made a motion to adjourn the meeting. Mr. Judice seconded. All were in favor; no opposition. The motion passed.

Alison Provost, Board President

Date

Loren Decuir, Executive Director

Date

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