



## ***Virgil Browne Glencoe Charter School***

4491 LA Hwy 83

Franklin, LA 70538

Tel: (337) 923-6900 Fax: (337) 923-6942

Alison Provost  
President  
Stacy Judice  
Vice President

Loren M. Decuir  
Director  
Megan Castille  
C.F.O.

### Board Meeting of the Virgil Browne Glencoe Charter School Board Monday, October 27, 2025 Board Minutes

Alison Provost, President  
Stephen Schmidt, Member  
Sue Patrick, Member  
Anna Perry, Member

Stacy Judice, Vice President  
James Evans III, Member  
Anthony Baham, Member

Mrs. Alison Provost called the meeting to order at 6:00 PM. Roll call: Present: Alison Provost, Stacy Judice, Anna Perry, Sue Patrick, Anthony Baham, & Jeff Jordan. Absent: James Evans.

Mr. Brandon Trahan led the Pledge of Allegiance, followed by the invocation led by Mrs. Anna Perry.

A motion was made by Mrs. Sue Patrick to approve the Official Board Meeting Minutes from the September 22, 2025, meeting, with a second by Mrs. Anna Perry. All were in favor; no objections were raised. The motion passed.

Mr. Brandon gave the board an update on the Resource Officer position. He advised the board that interviews had taken place and a selection had been made; however, we were waiting for the official announcement to be made by the St. Mary Parish Sheriff's Office. Once the position begins, the deputy would require on-the-job training with other school resource officers, but they would be joining us on campus soon.

To ensure compliance with Act 334 of the 2023 Regular Legislative Session, Mr. Trahan reported to the board on the status of the school's crisis management plan and confirmed that all faculty and staff had received training. This report will need to be signed by the board president in affirmation and then uploaded to the school's FTP site.

Mrs. Loren Decuir presented the 2025-2026 Pupil Progression Plan to the board for approval. There are no major changes in the Pupil Progression Plan from the school's side; however, the template had a few changes to ensure alignment with state laws and policies.

A motion was made by Mr. Anthony Baham to approve the Pupil Progression Plan, with a second by Mrs. Anna Perry. All were in favor, no objections. The motion passed.

Mrs. Decuir then presented the 2025-2026 Family Engagement Policy. A meeting was held with interested parents, faculty, and administrators. The proposed plan was reviewed by the board, including some changes that committee members wanted to see in the family and school compact. After a few clarification questions by the board, Mr. Stacy Judice made a motion to accept the proposed 2025-2026 Family Engagement Policy, with a second by Mrs. Anna Perry.

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All were in favor; no objections were raised. The 2025-2026 Family Engagement Policy was approved.

Mrs. Decuir requested the board's approval to include a recruitment stipend for the Special Education Coordinator/Pupil Appraisal Position. She advised the board that the position had been vacated at the beginning of the month and that the search for a replacement had been challenging. This position is deemed a critical shortage across the state, and the one-time stipend could help seal the deal for candidates.

Mr. Stacy Judice made a motion to approve the recruitment stipend, seconded by Mrs. Sue Patrick. All were in favor; there was no opposition. The motion passed unanimously.

Mrs. Megan Castille asked for the board's approval of the quarterly financial statements. She advised the board that there were only a few minor changes, including the adjustment for MFP dollars to match the updated projected enrollment numbers. Additionally, the stipends being funded by the school, an insurance increase, and two contracted salaries have been added to the budget.

Mr. Anthony Baham made a motion to approve the quarterly financial statement, seconded by Mrs. Anna Perry. All were in favor; there was no opposition. The motion passed unanimously.

Mrs. Castille presented the budget versus actual for the general and special funds. A motion was made by Mr. Judice to accept the budget versus actual report, with a second by Mrs. Patrick. All were in favor; none opposed. The motion passed.

Mrs. Castille asked the board for their approval to submit the Louisiana Compliance Questionnaire for audit engagements of charter schools. After a brief discussion for clarification, Mrs. Anna Perry made a motion to approve the submission of the questionnaire with the necessary edits, seconded by Mr. Jeff Jordan. All were in favor; none opposed. The motion passed.

Mrs. Shannon Pontiff was on the agenda to address the board virtually through ADA Accommodations made available through La.R.S. 42:14; La R.S. 42:17.2.1, 42:17.2) in reference to insurance premium schedules for retirees. Premium benefits for retirees are based on years in OGB, not years of service to the school. Ms. Pontiff requested the board to review this policy and pay the difference in the premiums benefit for faculty according to years of service to the school. The board had several questions and asked for more researched to be completed and brought back to the board for consideration at a later meeting.

Mr. Judice advised the board that we need to move forward with the high school. After a discussion of efforts made over the past year, Mr. Judice suggested hiring someone whose primary duty would be to work on the high school building plans; however, the board felt that was the job of the realtor hired last year. A planning committee meeting will be scheduled soon.

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Finally, Mrs. Decuir presented the administrative update on school activities held during the month.

The next board meeting will be held on Monday, November 17, 2025, at 6:00 p.m.

Mrs. Sue Patrick made a motion to adjourn the meeting, seconded by Mrs. Anna Perry. All were in favor, none opposed. The motion passed.

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